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Standard Vendor Terms & Conditions

BMP-Form-03

Rev C, September 18, 2021
Approved By: Craig Hanela

1. Our organization requires that if work performed is subcontracted, customer-designated or approved sources are used, including those performing special processes.
2. Our organization reserves the right of final approval of product, procedures, processes and equipment.
3. All special processes required by this PO must be performed by qualified personnel.
4. Our organization reserves the right to review and approve the Vendors Quality Management System. Standard QMS Requirements Include:
 - a. Vendors providing special processing must maintain a system for validating processes.
 - b. Customer Directed sources must operate in accordance with approved specifications and standards as dictated and controlled by the customer in question.
 - c. Vendors initially approved for use via Certification (ISO9001, AS9100, ISO 17025, AS9120, et cetera) must notify our organization of any changes to that certification.
5. The Vendor shall maintain the proper identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.
6. Our organization reserves the right to approve or specify any designs, tests, inspection plans, verifications, use of statistical techniques for product acceptance, and any applicable critical items including key characteristics.
7. Our organization reserves the right to designate requirements for test specimens for design approval, inspection/verification, investigation or auditing.
8. The Vendor is required to:
 - a. Notify our organization of nonconforming product.
 - b. Prevent the use of counterfeit parts to Buyken and prevent the future unintended use back into the supply chain. Supplier is required to have a counterfeit prevention process in place to either AS5553 or AS6174.
 - c. Obtain our organization approval for nonconforming product disposition.
 - d. Notify our organization of changes in product and/or process, changes of suppliers, and changes of manufacturing facility locations.
 - e. Flow down to the supply chain the applicable requirements including customer requirements and the terms and conditions listed on this PO.
9. The Vendor is required to retain all Records associated with the Purchase Order for a minimum of eleven years. Vendors shall receive written approval from Buyken Metal Products prior to destroying any records.

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10. Right of access by our organization, our customer and regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.
 11. All Vendors providing Calibration Services must be Certified ISO17025 (or equivalent). All Calibration Certificates must identify standards used and must be traceable to NIST (National Institute of Standards Technology). Calibration and verification activity shall be carried out under suitable environmental conditions.
 12. All Vendors shall ensure their employees are aware of:
 - a. Their contribution to product or service conformity
 - b. Their contribution to product safety
 - c. The importance of ethical behavior
 13. Vendors are to purchase conflict-free mineral and from conflict-free smelter sources.
 14. Vendor shall notify Buyken in writing of any nonconforming or suspected escapement to Buyken within 24 hours of discovery.
 15. Any supplier corrective action request from Buyken shall be completed in a timely manner.
 16. Vendor will ensure that products being delivered to Buyken are controlled in a manner through the product life cycle that will prevent FOD or damage from FOD being introduced to the product. Conformance to AS9146 is preferred, however National Aerospace Standard 412 (NAS 412), IPD J-STD-001, and IPDWP-116, can also be used as guidelines.
 17. All material received should have no stickers, labels or rust on the surface. Identification labels should be attached to the skid.
 18. All Vendors shall ensure personal performing work are competent and qualified to perform to the requirements of Buyken's PO.
 19. Supplier is required to maintain the following performances: Quality >99% and on-time delivery >95%. Failure to maintain these levels may result in additional actions.